

9<sup>th</sup> May 2022

Dear Councillor,

You are summoned to attend the Shirley Parish Council meeting on **Monday 16<sup>th</sup> May 2022 after the Annual Parish Meeting and Annual Parish Council Meeting at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

**AGENDA**

	<i>Report / Action Required</i>
1. CCTV Notification	To note
2. Apologies for absence	To approve
3. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.	To note
4. Public speaking a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council, or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.	To note and action
5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded .....	
6. To approve the Minutes of the Meeting held on 14 <sup>th</sup> March 2022	To approve
7. Matters Arising from the previous meeting (non-decision making)	To note
8. To note the dates of the Public Rights and Publication of the Annual Governance and Accountability Return.	To note
9. Annual Audit to approve the Certificate of Exemption 2021/22	To approve
10. Annual Audit to approve the Annual Governance Statement 2021/22	To approve
11. Annual Audit to approve the Accounting Statement 2021/22	To approve
12. Annual Audit to note the internal audit report 2021/22 presented by the Clerk/RFO	To note
13. To approve disposal of the broken grit bin on Hall Lane	To approve
14. To approve the Asset Register 2022 – Circulated prior to the meeting	To approve
15. To select and approve the Parish Council Insurance 2022/23	To approve
16. Community Space Rent – To discuss and approve the annual rent to be paid to Shirley PCC bimonthly for the financial year 2022/23	To approve

17. Finance and Audit
- New expenditure to approve: To approve
    - Clerk's wages – TBC
    - HMRC PAYE – TBC
    - J Marriott – Internal Audit 2021-22 Fee - £125.00
    - Shirley PCC – Community Space (April- May) - TBC
    - Mr DJ Baker – Tree work - £972.00
    - Mr DJ Baker – Mowing - £150.00
  - Income to note To note
    - DDDC - Reimbursable Expenditure -£1250.00
    - DDDC- Jubilee Grant - £500.00
    - DDDC – Precept - £6578.00
    - DCC (Cllr S Bull) – Jubilee Grant - £400.00
18. Parish Clerk's Ongoing Matters
- Storage Equipment for the College students To approve
  - Drains and Hedges To discuss
19. Jubilee Celebration Event Update To note
20. Pot Holes – Cllr Crabtree To note
21. Planning Applications To discuss
- New:
- Derbyshire Dales – None
  - Derbyshire County Council - None
22. Churchyard Maintenance To discuss
- Wall repairs
  - Mowing
23. Neighbourhood Watch Update To note
24. Policy Reviews
- Standing Orders To approve
  - Financial Regulations To approve
  - Risk Assessment 2022 To approve
  - Code of Conduct To approve
25. Correspondence To discuss and action
26. To decide the dates of meetings for the year 2022/23 To approve
- Recommended dates are:
- Monday 12<sup>th</sup> September 2022
  - Monday 12<sup>th</sup> December 2022
  - Monday 13<sup>th</sup> March 2023
  - Monday 8<sup>th</sup> May 2023 – Annual Parish Meeting, Annual Parish Council Meeting and an Ordinary Meeting

DATES OF FUTURE MEETINGS - All meetings to be held at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS. - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: