

Minutes of the Ordinary Meeting Held via Zoom at 7.30pm on Monday 3rd May 2021

Attending

Councillors: Sue Walker (Chair), Tony Taylor (Vice Chair), Alvin Baker, Ian Crabtree and Hugh Tyler

Also: Sian Bacon (Parish Clerk), and 1 Parishioner.

21/01 Apologies for Absence

Cllr S Bull (DCC) sent his apologies.

21/02 Public Participation

There was no public participation

21/03 Declarations of Members' Interests

There were no declarations made.

21/04 Approval of Minutes for the Meeting held Monday 8th March 2021

It was **RESOLVED** to approve the minutes of the meeting held on Monday 8th March 2021 as a true record and the minutes were signed by the Chair.

21/05 Matters Arising from the Previous Meeting

There were no matters arising from the previous meeting

21/06 To note the dates of the Public Rights and Publication of the Annual Governance and Accountability Return.

The Clerk reported that the accounts would be available to the public for inspection from the 14th of June until the 23rd of July.

21/07 Annual Audit - the Certificate of Exemption 2020/21

It was **RESOLVED** to approve the Certificate of Exemption 2020/21 and was signed by the Chair.

21/08 Annual Audit – the Annual Governance Statement 2020/21

It was **RESOLVED** to approve the Annual Governance Statement 2020/21 and was signed by the Chair.

21/09 Annual Audit - the Accounting Statement 2020/21

It was **RESOLVED** to approve the Annual Accounting Statement 2020/21 and was signed by the Chair.

21/10 Annual Audit to note the internal audit report presented by the Clerk/RFO

The Clerk reported that the Internal Audit was still underway and it will be reported at the next meeting.

21/11 Approval of Asset Register 2021

It was **RESOLVED** to approve the Asset Register 2021.

21/12 To select and approve the Parish Council Insurance 2020/21

It was **RESOLVED** to approve the quote from BHIB for £164.96 as the Parish Council Insurance for 2021/22.

21/13 Payment Authorisations

It was **RESOLVED** to pay the following payments:

- I. J.S. Marriott & Co – Internal Audit Fee - £125.00
- II. Eon – Electricity for Telephone Box Defibrillator – £54.93
- III. Parish Council Insurance - £164.96
- IV. (Direct Debit) - Information Commissioner's Office - GDPR Fee - £35
- V. DJ Baker – Mowing - £150.00

21/14 Income Noted

1. DDDC – Parish Council Precept – £6258.00

21/15 Community Space

- I. **Approval of payment of rent bi monthly for the financial year 2021/22**

It was **RESOLVED** to pay the rent bimonthly for the financial year 2021/22

- II. **Refund offered to the Council due to covid closures for the financial year 2020**

It was agreed to ask how the PCC had arrived at the figure of £672 offered and request a breakdown. Cllr Tyler will also request the rent amount from Mr Fletcher for 2021/22. It was agreed that as the Parish Council would be

unable to contribute to the coffee shop kitchen installations as the law does not allow Parish Council's to pay for Church building repair.

21/16 Parish Clerk's Report of Ongoing Matters

1. **Quotes for purchase of a storage unit for college equipment** – It was agreed that when Cllr Baker meets with the College lecturers on the 10th of June, he will enquire what size and type would be best suited to the needs of the students.
2. **Progress of online banking implementation** – The Clerk reported that the signatory forms were now with Cllr Walker for signing and would be sent back to the bank once this has been done.
3. **VAT Reclaim** – the Clerk reported that a reclaim of £323.93 has been made on the 26th April 2021
4. **Report on tree works required for churchyard trees** – The Clerk requested measurements and specific sections be noted for the tree works. Cllrs Taylor and Baker will provide these to the Clerk.
5. **Report on Drain clearing** – The Clerk reported that all current problem drains have been reported. Cllr Taylor noted that they have been cleared recently but that numbers 28 and 41 still required work and number 18 needs major repairs as the rodding not working. He also reported that number 1A on Derby Lane needs cleaning out. The Clerk will report these to Cllr Bull at DCC.

21/12 Shirley Sports and Social Association Committee Update

Cllr Walker reported that the toilets were now cleaned and reopened. There will be an announcement when the mowing restarts. Cllr Walker will also check on whether the committee will be applying for an s137 grant for 2021/22.

21/13 Potholes Update

Cllr Crabtree reported that the worst potholes had been reported and that he will report all that are sent through to him.

21/14 Planning

There were no planning applications to be discussed. The Clerk will look into the decision on the rendering for a previous application and report back to the Council.

21/15 Churchyard Maintenance

1. Wall Repairs Update – Future Repairs and Costs

Cllr Baker reported that the students from Derby College were expected to resume work to finish the coping stone replacements during June. There would be a meeting with their lecturer on the 10th June.

21/16 Neighbourhood Watch

Cllr Tyler reported that due to his leaving the village he will be looking for a replacement to take over the watch. It was noted that the Safer Neighbourhood Team have not made a visit to the village since March 2020

21/17 Dog Fouling

Cllr Walker reported that she had written a letter and thanked the individual who had been around the village and done a pick up of the dog mess. Two posters will be going up shortly. It was noted by Cllr Taylor that there are still people leaving mess and not clearing it up. Cllr Tyler reported that signs placed up on Wormsley Lane had improved the situation there. Cllr Baker reported that two dogs have been running loose on the sports field and approaching walkers and intimidating people. Full dog poo bags have also been left on the benches at the sports field. Posters will go up around the village and notices will be placed on the Shirley Voice Whatsapp group.

21/18 Parish Council Records Update – Missing PC Minutes and Minute Book

Cllr Taylor reported that he had found the minutes from 2006 to 2015 which leaves only a small gap from Jan 2002 to Dec 2003 to be found. Cllr Taylor will have another ask around.

21/19 Date of the Next Meeting

It was **RESOLVED** to hold the 2021/22 meetings on the following dates:

Monday 14th June 2021, Monday 13th September 2021, Monday 13th December 2021, Monday 14th March 2022 and Monday 9th May 2022 (APM, APCM followed by an Ordinary Meeting)

The date of next meeting is Monday 14th June 2021 to begin at 7.30pm at St Michael's Church, Shirley

The meeting closed at 9.09pm