

## Minutes of the Ordinary Meeting Held via Zoom at 7.30pm on Monday 7<sup>th</sup> December 2020

### Attending

Councillors: Tony Taylor (Chair), Alvin Baker (Vice Chair), Sue Walker, Ian Crabtree and Hugh Tyler

Also: Sian Bacon (Parish Clerk), and 2 Parishioners.

### 20/51 Apologies for Absence

There were no apologies given.

### 20/52 Public Participation

There were no public comments made.

### 20/53 Declarations of Members' Interests

There were no declarations made.

### 20/54 Approval of Minutes for the Meeting held Monday 10<sup>th</sup> December 2020

It was **RESOLVED** to approve the minutes of the meeting held on Monday 10<sup>th</sup> December 2020 as a true record and the minutes were signed by the Chair.

### 20/55 Matters Arising from the Previous Meeting

- I. Cllr Tyler noted that the DALC subscription for 2020/21 paid at the last meeting was very high due to being charged the enhanced rate. The Clerk will look to see if she can get a refund.
- II. Cllr Baker raised that at the last meeting it was noted that the minutes from 1999 to 2006 were not in the current Clerk's possession or in the Records office at Matlock and that the Councillors had agreed to ask the previous Clerks if they knew where they were. Cllr Tyler reported that he understood that the minutes were being stored in the Church tower and that Mr Fletcher may be able to answer whether this is the case. It was agreed that the Chairman will establish if this is the case.
- III. Tree works in the Church yard were raised and the Clerk reported that if quotes for the work and a list of the work to be done with photographs were sent to her, she would fill in the forms to apply for permission to do the tree works. Cllr Taylor and Cllr Baker will supply the Clerk with the required information.

### 20/56 Budget for the Financial Year 2021/22

It was **RESOLVED** to accept the following budget for the financial year 2021/22:

Item	FY2021
Audit Fee	-£125
Clerk's expenses	-£65
Clerk's salary	-£800
DALC subscription	-£100
DDDC burial ground subvention	£974
Electricity to telephone box	-£60
Information Commissioner's Office	-£40
Insurance	-£210
Non-reclaimable burial ground maintenance (extra grass mowing)	-£200
Reclaimable burial ground maintenance (grass mowing)	-£974
Reserves – burial ground repair	£0
Reserves – election expenses	-£120
Reserves – IT equipment	£0
Reserves – telephone box maintenance	-£38
Website hosting	-£150
Rent to PCC for CS	-£4,000
Bank Charges	-£100
<b>Total excluding discretionary grants</b>	<b>-£6,008</b>
Grant to SS&SA	-£250
<b>Total</b>	<b>-£6,258</b>

## 20/57 Precept for the Financial Year 2021/22

It was **RESOLVED** to set the precept at £6258.00 for the financial year 2021/22

## 20/58 Payment Authorisations

It was **RESOLVED** to pay the following payments:

- I. Clerks Wages (April – December 2020) – £469.34
- II. HMRC – PAYE - £117.20
- III. Shirley PCC - Community Space Rental - October and November- £665.50
- IV. Shirley PCC - Community Space Rental - December and January- £665.50
- V. Shirley PCC - Community Space Rental February and March - £665.50

It was noted that the Community Space had not been used for 9 or 10 months by anyone in the village and it had been agreed that once costs had been looked at for the year a rebate would be considered for this year. Cllr Taylor will query this with the Church.

## 20/59 Parish Clerk's Report of Ongoing Matters

1. **Drains** – The Clerk reported that the drains map had been given to Cllr Bull (DCC) and he would put this into the officers once he was allowed into County Hall once again. In the meantime, the Clerk had sent the drains map to Cllr Bull's secretary. It was noted that there was still a deep clean of several drains in the village required including one on Derby Lane and several on Mill Lane. The Clerk will request drain cleanings from the County Council.

2. **Parish Council Risk Assessment** – It was **RESOLVED** to accept the Parish Council Risk Assessment as presented by the Clerk.
3. **Online Banking** – It was **RESOLVED** to move the Parish Council's bank accounts from Lloyds Bank to Unity Trust Bank to access online banking facilities.  
The Clerk will request details from the Councillors and set up two accounts, one savings account and one current account.

## 20/60 Shirley Sports and Social Association Committee Update

Mrs D Leeney gave the following update that the SS&SA had:

- Had a good tidy up around the sports field.
- Removed unsightly steel poles and cables from the hedge, which has now been fully trimmed as a result.
- Prepared and sowed a small wildflower area at the far corner of the field with hopes of results from that for next year.
- Repaired the main gate hinges.
- Drew the 3<sup>rd</sup> and the 4<sup>th</sup> & final set of 100 Club prize winners.
- Ran a 5-day Lockdown Quiz for the village via WhatsApp group and web site.
- Moved Bank Account to Metro, to take advantage of offer from NatWest which has helped compensate for the lack of football income this year.
- Mr Leeney noted that the volunteers had been fabulous, and the field is looking fantastic as a result.
- Various equipment maintenance tasks have been done.
- Mowing and marking has been done when possible.
- Mole control... thank you Jim Willis who has been excellent.
- The 100 Club has made £1100 roughly in profit which is very welcome. The reporting on the full-year 100 Club results to DDDC will happen in Jan 2021.

SS&SA will be:

- Circulating a newsletter regarding:
  - Selling 100 Club tickets in New Year
  - Installing a child size football goal at the Sports Field for use by local children
  - Making good the small car parking area outside field which has rutted badly. Cllr Baker suggested talking to the farmer. Mr Leeney agreed to do so.

## 20/61 Potholes Update

Cllr Crabtree reported that he had no new complaints recently, but he will report any that are reported to him. It was noted that there are currently no new ones to report.

## **20/62 Planning**

There were no planning applications to be discussed. The enforcement report from the last meeting was raised by the Council and it was noted that no breach had been found and so no further action had been taken.

## **20/63 Neighbourhood Watch**

Cllr Tyler reported that due to Covid the last meeting had been put off and it is not expected to take place until late spring at the earliest depending on how the Covid situation progresses. It was noted that there had been almost no contact with the police in the last 7 months and no police officers have been seen in the village.

## **20/64 Churchyard Maintenance**

### **Wall Repairs Update – Future Repairs and Costs**

The Clerk reported that her contact at the District Council had now retired and the contact has only just been replaced with two new staff members. The Clerk has spoken to one of the new officers, but the other is currently on training. The officer the Clerk has had contacted has forwarded the information on to the legal department and the other new officer so an answer should be given in the next few weeks. The Clerk will forward this to the Councillors when it comes in.

The Derby College students will not be returning until spring at the earliest.

### **Sunken Grave in the Burial Ground**

It was reported by the Clerk that she had been contacted by a member of the public who had informed her that their relatives' gravestone had sunk down. The Council noted that the relative would need to contact the stone mason who had placed the stone and request that they lift it. It was noted that when considering Burial Ground fees at the March meeting perhaps the Council should consider moving into line with other burial grounds and putting a fee on work done by stone masons. It was also noted that the Council should be notified before any work is done within the Churchyard to prevent theft and any other issues that may arise.

The Clerk will contact the relative and inform them of the process to raise the stone.

## **20/65 Provision of Litter Bins**

It was reported that litter had returned to more usual levels and the litter bins and emptying were prohibitively expensive so further litter bins would not be put in place at this time.

The Council expressed thanks to Megan Wigley for having done a litter pick around the village and having cleaned the village signs. It was noted that she had done a wonderful job.

## **20/66 Records Management Policy**

It was **RESOLVED** to accept the Records Management Policy produced by the Clerk.

## **20/67 Snow Warden**

Cllr Crabtree volunteered to be the Snow Warden for another year. Cllr Taylor reported that not much salt had been removed from the bins. It was decided not to ask for any more salt as the Council currently has one and a half pallets.

## **20/68 Correspondence**

The Clerk reported that correspondence had been received from the following:

1. DDDC - Brailsford Neighbourhood Plan Consultation – This is on the website and the Clerk requested any comments be sent to her for submission.
2. DDDC - Statement of Community Involvement - This is on the website and the Clerk requested any comments be sent to her for submission.
3. DDDC – Christmas and New Year Waste Collections – this has been placed on the website.
4. A project to collect money for hampers for elderly single people in the village was discussed and Mr Leeney reported that he had received a donation of £50 for a worthy cause from one of the 100 club winners and that he would contact the Coffee Shop organisers about perhaps donating this.

The Council expressed thanks to the Clerk for her work, in particular during the Covid lockdowns.

Cllr Baker reported that he was intending to move on from the Parish Council after having served 23 years as a Councillor. He will be able continue for the next couple of meetings and will be able to continue doing the payroll on HMRC's PAYE system until at least December 2021.

Cllr Tyler also reported that he would also be departing the village and Council in the near future.

Thanks, were also given to Cllr Crabtree for removing the branch that was resting on the phone lines into the village.

## **20/69 Date of the Next Meeting**

The date of next meeting is Monday 8<sup>th</sup> March 2020 to begin at 7.30pm with the location to be confirmed.

**The meeting closed at 8.47pm**