

Minutes of the Ordinary Meeting Held at St Michael's Church, Shirley,

Monday 10th December 2018

Attending

Councillors: Alvin Baker, Tony Taylor, Hugh Tyler (Chair), Sue Walker
Also: Sian Bacon (Parish Clerk), Cllr A Shirley (DDDC), Cllr S Bull (DCC) and 7 Parishioners

18/55 Apologies for Absence

Cllr I Crabtree

18/56 Public Participation

A parishioner queried the council about the plan to plant bulbs. Cllr Tyler stated that it was the council's intention to plant blubs next year and put them in around November time 2019 ready for blooming in 2020.

Cllr Bull made his apologies for being late.

It was noted that the County Council had been out to fix the problem drains however the drains were proving difficult to clear and it was suspected that on Mill Lane and in front of Thatch Cottage they had collapsed so all efforts by the County council workers over two days to dig them out and clear them still hadn't stopped the overflow and flooding. Cllr Taylor noted that there were 50 drain grids in Shirley. Cllr Bull (DCC) informed the council that he may be able to speed the process up if reports are made to him as it seems to take a long time for things to get done. Cllr Tyler mentioned that an officer had been out to look at the issues on Park Lane and Derby Lane but that nothing had come of it. Cllr Bull (DCC) noted that he had experienced this before where issues had reported but had not been actioned. It was agreed that the Clerk would continue to work on this issue with Cllr Bull

18/57 Declarations of Member's Interests

None

18/58 Approval of Minutes for the Meeting held Monday 10th September 2018

It was **RESOLVED** to approve the minutes of the meeting held on Monday 10th September 2018 as a true record and the minutes were signed by the Chair.

18/59 Matters Arising from the Previous Meeting

All matters arising were on the agenda.

18/60 Nomination of Health & Safety Officer

It was noted that a Health & Safety Officer was required for insurance purposes. It was **RESOLVED** that Cllr S Walker would take on the role of Health & Safety Officer.

18/61 Fundraising

Cllr Tyler updated the council that we were in a good place with defibrillator funding. It was noted that £385 was collected over a year by way of a charity box in the Saracens Head and that this could be done again if required though the RNLI had lost out due to this. Cllr Bull (DCC) offered to top up the funds for the defibrillator by £200 with a grant out of his community fund if the clerk applied to him by letter. The Clerk noted that £101 had been spent out of the reserves for the defibrillator battery and pads so the grant would be welcome – **ACTION** by Clerk

18/62 Precept 2019/20

It was **RESOLVED** to set the Precept for 2019/20 at £6281 with the breakdown as listed below.

Item	FY2019
Audit Fee	-£120
Clerk's expenses	-£65
Clerk's salary	-£720
DALC subscription	-£99
DDDC burial ground subvention	£974
Electricity to telephone box	-£40
Information Commissioner's Office	-£57
Insurance	-£200
Non-reclaimable burial ground maintenance (extra grass mowing)	-£120
Reclaimable burial ground maintenance (grass mowing)	-£974
Reserves – burial ground repair	£0
Reserves – election expenses	-£422
Reserves – IT equipment	£0
Reserves – telephone box maintenance	-£38
Website hosting	-£300
Rent to PCC for CS	-£3,850
	Total excluding discretionary grants -£6,031.00
S137 Grant to SS&SA	-£250.00
	Total -£6,281

It was noted by Cllr Tyler that elections were coming up in May 2019. The precept would have to allow for an increase of £200 in election costs. The council were unable to predict whether there would be elections for either or both the parish council and the District council meaning that the Council would have to pay anywhere between £112 and £1142. It was agreed the higher figure should be included to cover all scenarios. Should there be no parish council election the election fund would have a surfeit and the budgeted amount in the 2020/21 precept might be reduced. The increased amount also allowed for any increase in the 2023

election costs. Cllr Baker felt this was the sensible approach and noted that the Clerk was also being paid now which added £720 to the precept.

The Community Space payment was also raised by Cllr Tyler as having increased due to the Church needing more rent to keep the Community Space for next year. The new cost of the Community Space is £3850 so this had impacted on the Precept. It was noted that aside from the Community Space costs the precept had been consistent over the past 11 years with minimal rises.

18/63 Payment Authorisations

The following payments were authorized by the Council.

- I. Retrospective Authorisation – Cllr Tyler – Reimbursement for Defibrillator Battery and Pads - £101.70
- II. Clerk's Wages – £180.16
- III. Transfer of Funds from the Defibrillator reserves to the General Acc. - £101.70

18/64 Parish Clerk's Report of Ongoing Matters

The Clerk noted that she was chasing the drainage issue raised by the parishioners earlier in the meeting and that she would continue to work on this and bring in Cllr Bull to help get it solved more quickly.

It was noted that the Clerk had received information from the War Graves Commission stating that there was a war grave in the churchyard. The history club had discovered the grave and the church would be able to place a sign to note its presence. Cllr Taylor informed the council that the name of the person buried was Jeremy Harvey.

18/65 Policy Adoption

It was **RESOLVED** to adopt the Health and Safety Policy issued by the Clerk prior to the meeting and place it on the website.

It was **RESOLVED** to adopt the Lone Working Policy issued by the Clerk prior to the meeting and place it on the website.

18/66 Shirley Sports and Social Association Committee Update

The committee updated the council that they had set up and were maintaining their website (shirleysports.org.uk) and Facebook page for the public to view and a Whatsapp group had been put in place for the committee members.

They had helped organise and run a University Challenge evening with the Church and the WW1 evening. The committee had also organised two film nights with more planned starting in January 2019 and a games night was being planned for Spring/Summertime.

The field had been mowed and maintained throughout the long summer and CCTV had been installed, registered with the ICO and signage put up to alert people to it. It is hoped that this will stop the dog mess problem and allow the committee to identify the culprits.

The broken portaloo has been replaced with assistance of the Parish Council grants give over the last three years for which the Council was thanked.

The Aztecs teams had left to play at Ashbourne and Derby but the Summer League Team, Weston, were continuing on at Shirley.

There are things being looked at for the future including installing new goal sockets.

18/67 Pot Holes Update

The Clerk in Cllr Crabtree's absence had noted that no potholes had been reported to herself. Cllr Taylor noted that outside the old post office was becoming unsafe. The Clerk stated that she would report any raised with her and request Cllr Bull assist. The Council was updated that the County Council had filled in 45 thousand pot holes so far this year. Cllr Tyler noted that the potholes filled in three years ago with the proper machines were much better than those done two years ago just by being repaired manually he noted that this seemed a waste of money to do the less effective job as they just needed replacing sooner.

18/68 Planning

1. The Cottage, Mill Lane – Garage – Cllr Tyler updated on his letter and noted that the planning permission had been refused due to the footprint of the garage not being the same as the original planning permission granted. Enforcement action had taken place and the matter was now dealt with.
2. 18/01097/FUL - The Cottage Mill Lane Shirley Derbyshire DE6 3AR - Erection of detached garden / play room – Council had already responded with No Objection
3. 18/01188/LBALT - 1 Church Lane Shirley Derbyshire DE6 3AS - Internal and external alterations - proposed conversion of attached outhouse to kitchen, proposed internal alterations including thermal lining of walls, proposed replacement windows, proposed installation of satellite television, proposed oil tank to rear garden – The council had no objections to the plans however were not happy that the planning had been requested retroactively rather than prior to the work being commenced.
4. 18/01187/FUL, 1 Church Lane Shirley Derbyshire DE6 3AS - Installation of oil tank and erection of shed - The council had no objections to the plans however were not happy that the planning had been requested retroactively rather than prior to the work being commenced.
5. 18/01145/AGR, at Shirley Old Park Farm Rodsley Lane Rodsley Derbyshire DE6 3AP - Agricultural Prior Notification - Erection of a Livestock building – this was for information only

18/69 Churchyard Maintenance

1. Wall Building

Cllr Baker updated the council that the wall building costs would be about £400 plus VAT for replacement reclaimed bricks. They are not required yet but would be needed when they began work again in the spring. The Clerk offered to look around and see if she could improve on the initial quote. Cllr Baker noted that it might be possible to get at least some of the bricks donated from someone in the village. It was agreed to put the issue back on the agenda for the meeting in March. Cllr Shirley (DDDC) reported that there was a local project grant available if the clerk were to put in an application before the 20th March there might be a possibility of receiving some funding from this. – **ACTION** by Clerk

2. Health and Safety

The second issue for the Churchyard was the bank at the southern end of the churchyard. It was noted that this was potentially a hazard by the insurance company. The diocese had been asked who actually owns the area between the diocese and the District Council. The investigations were on going as to who was responsible for it. The Clerk agreed to continue her work on this and had passed it on to the legal department at the District Council. - **ACTION** by Clerk

It was raised that the students doing the work on the wall were storing their equipment in the Church which was causing issues as there is limited storage space and the equipment is often covered in cement. Cllr Baker pointed out that the reason for it being stored in the church was down to a previous theft of their equipment from the churchyard. Cllr Taylor agreed to have a look at it and see if he could find a better spot for it and Cllr Tyler agreed to speak to the supervisor. The rubble by the wall was raised by Cllr Taylor and it was agreed that Cllr Crabtree would be asked if he could remove it.

18/70 Permanent Parish Council Address

Cllr Tyler raised the idea of using the church as a permanent address as the Clerk lives out of the village and changes from time to time meaning the addresses have to be updated and things get lost. The Clerk suggested a free-standing post box in the church entrance. It was agreed that Cllr Taylor would make enquiries of the vicar and the Clerk would look at purchasing a post box.

18/71 Diary of Events

It was agreed to put the SS&SA link on the council website to take people to their calendar of events and the Clerk suggested that a calendar could also be put on the parish council website. The meeting dates from May onwards are to be agreed in March. The date of the Big Clean was noted as being the 6th April weather permitting. Cllr Baker noted that the website was looking really good at the moment.

The Councillors will try to get as many dates as possible for events occurring around the village.

It was raised that a village emailing list could be put together if people signed up to it. The Clerk agreed to look into setting up a system that avoids spamming while issuing relevant information. Facebook was raised as another possible way to get out information. Cllr Tyler noted that not everyone uses Facebook however.

18/72 Correspondence

The Clerk reported that correspondence had been received from the following:

1. Scam Mail Letter – Royal Mail can check to see if mail is a scam or not.
– the poster is to go on the noticeboard.
2. BHIB Council's Insurance – Fireworks reducing risk suggestions.
3. DALC Circular – Nalc's Digital Mapping technology and the weather ready campaign preparing people for bad weather.

18/73 Date of the Next Meeting

The date of the next meeting is set for Monday 11th March 2019 at 7.30pm.

The meeting closed at 8.46pm