

# Shirley Parish Council

May 2016

To: The Members of Shirley Parish Council

You are summoned to a meeting of Shirley Parish Council to be held in St Michael' Church on 31<sup>st</sup> May 2016 at 7.30pm.

## Agenda

- 16/27 Apologies for absence
- 16/28 Public participation
- 16/29 Declarations of Member's Interests
- 16/30 Approval of the minutes of 14<sup>th</sup> March 2016
- 16/31 Appointment of Acting Clerk/RFO
- 16/32 Acting RFO's report
  - End of year Bank Reconciliation and Receipts/Payments Accounts for General & Burial Funds were circulated
  - Presentation of the Annual Governance Statement 2015/16 for approval
  - Presentation of 2015/16 Accounting Statement for approval
- 16/33 Acting Clerk's report
- 16/34 Authorisation of payments
  - £120 C Smith Invoice 20 May for Churchyard maintenance
  - £60 PCC Shirley 50% of gravestone repair by L Petts in Aug 2015
  - £50.76 Clerk's expenses Jul 2015 to 31 March 2016
  - £1007 Clerk's salary Jul 2015 to 31 March 2016
  - £2500 Grant to Community Space for 2016/17
- 16/35 Risk Assessment
- 16/36 Burial ground fees review
- 16/37 Burial Ground - wall repair
- 16/37 Churchyard mowing
- 16/38 Policy - decision on frequency of ordinary meetings
- 16/38 Date of next meeting