**Minutes for the meeting held on Monday 13th May 2024 in the** **Community Space** **at St Michael’s Church, Church Lane, Shirley, Ashbourne DE6 3AS.**

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| **Councillors present:** | Sue Walker  Tony Taylor  Bill Leeney | Ian Crabtree (Chair)  Angela Delaney  Cllr Sue Bull (DDDC) | **Apologies:** | Cllr Steve Bull (DCC) |
| **Others:** | Mrs S Bacon (Clerk) |  |  |  |

PART 1 – NON CONFIDENTIAL ITEMS

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|  |  | *Report / Action Required* |
|  | The CCTV notice was read out by the Chair | Noted |
|  | Cllr Sue Bull (DDDC) and Cllr A Delaney | Approved |
|  | Cllrs Taylor declared an interest in the Community Space rent as the church warden.  Cllr Walker declared an interest in the SS&SA | Noted |
|  | Public Speaking –  A resident raised that there are cars parking on the corner of Meadowside close which is blocking the view down the road when turning. The resident will send the Clerk photos so the vehicle can be reported. The Cresent is also having some problems with parking which is stopping the bin lorry entering.  A resident would like to set up a horticultural group and it was noted that the Community Space can’t be used as the council are at budget with rental but that they would support a group being started in a different venue. Cllr Bull offered assistance with the set up. |  |
|  | There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).  Cllr S Bull (DCC) left at this point. |  |
|  | The Minutes of the Meeting held on 29th January 2024 were approved. | Approved |
|  | Matters Arising from the last meeting (non-decision making)   1. Speeding – No specific reports. There are large Vehicles coming in too fast and the ‘Slow’ road markings have worn off Mill Lane and Hall Lane. These have been reported to Cllr S Bull (DCC) 2. Queen’s Memorial Plaque update – Cllr Taylor reported the plaque needs specific permission from the diocese to be installed as it is a permanent installation. 3. Community Space Rent – the Clerk reported that there has been no update on the rate change as of yet. Cllr Walker is going to set up a meeting with the new vicar to discuss Community Space rent charges | Noted |
|  | Annual Audit - to approve the Certificate of Exemption 2023/24 - It was **RESOLVED** to approve the Certificate of Exemption 2023/24 as presented. This will be sent to the external auditor and placed on the website and noticeboard. | Approved |
|  | Annual Audit - to approve the Annual Governance Statement 2023/24 - It was **RESOLVED** to approve the Annual Governance Statement 2023/24 as presented. This will be placed on the website and noticeboard. | Approved |
|  | Annual Audit - to approve the Accounting Statement 2023/24 - It was **RESOLVED** to approve the Annual Accounting Statement 2023/24 as presented. This will be placed on the website and noticeboard | Approved |
|  | Annual Audit - to note the internal audit report 2023/24 presented by the Clerk/RFO - the Clerk reported that the internal audit had shown all the internal controls were working. This will be placed on the website and noticeboard. | Noted |
|  | To select and approve the Parish Council Insurance 2024/25 - it was **RESOLVED** to accept the quote of £280.28 from Clear Councils insurance | Approved |
|  | To approve Parish Council Asset Register - it was **RESOLVED** to accept the Asset Register as presented by the Clerk. | Approved |
|  | Policy Approval   * Standing Orders - it was **RESOLVED** to accept the Standing Orders as presented by the Clerk. * New Financial Regulations - it was **RESOLVED** to accept the Financial Regulations as presented by the Clerk. * Risk Assessment - it was **RESOLVED** to accept the Risk Assessment as presented by the Clerk. * Code of Conduct - it was **RESOLVED** to accept the Code of Conduct as presented by the Clerk. | Approved  Approved  Approved  Approved |
|  | Finance and Audit   * New expenditure to approve: * Clerk’s Wages – £188.08 * HMRC PAYE – £47.00 * Cawarden Bricks - £3597.60 * Shirley PCC – Community Space Rent Jan – March 24 - £1147.50 * B Leeney – Ballast and cement - £145.80      * Income to note: * Precept - £6885.00 * Reimbursable expenditure - £490.00 | Approved  Noted |
|  | New Vicar – Cllr Taylor reported that the new vicar has been installed and been twice to do Good Friday and a baptism. The next Communion will be on the 26th May at 10.45pm. She only works part time and is newly trained. |  |
|  | Neighbourhood Watch – Cllr Leeney  All the missing signs have now been replaced. | Noted |
|  | Parish Clerk’s Ongoing Matters   * Drains and Hedges – Cllr Taylor reported that all the drains still need doing and they have not been done since the last meeting. The Clerk will chase this up. | Clerk |
|  | Pot Holes – a petition was suggested. It was agreed to do this if nothing has been done in two weeks then a petition will be put together to go to the Cabinet member for Highways and the road safety officer. |  |
|  | Planning Applications  New:   * Derbyshire Dales - 24/00410/FUL - Rear single storey extension and alteration of exterior elevations - Larkfield 4 Meadowside Close Shirley Derbyshire DE6 3AW – No objection * Derbyshire County Council – None   Existing:   * Derbyshire Dales – None * Derbyshire County Council – None | Noted |
|  | SS&SA – Mrs Leeney  20th March 2024 - AGM meeting held at the Saracen’s Head, all officers of SSSA agreed to  continue in their current roles.  SSSA - General meeting  a. Aztecs asked SSSA if they would be interested in jointly applying for funding to improve the pitch and purchase machinery. It was agreed that SSSA would explore this in more detail.  b. Brailsford and Ednaston Cricket Club presented the case for the return of cricket to the Shirley Sports Field, which was broadly welcomed. This is dependent upon the revival of the wicket which is to be inspected later in the year.  1st April 2024 -Resignation letter received from the Secretary of SSSA  3rd April 2024- At an extraordinary meeting the Chair (DL) of SSSA agreed to temporarily take  on the role of secretary.  Aztecs and SSSA are in the process of jointly bidding for Grants to improve the  pitch and purchase more up to date machinery.  Cllr Leeney reported that the bid for this has been accepted and SS&SA has been granted £25000 for new equipment and a one-year development plan for the pitch turf which should transform the pitch. |  |
|  | Churchyard Maintenance   * Wall repairs – Cllr Leeney has received the bricks and ordered the ballast and cement. Cllr Leeney has spoken to the college and they will start in the 1st week of June should begin work. Cllr Crabtree will deliver the materials as they are required. * Mowing – it was noted that the Churchyard needs mowing again. The wedding had the mowing done for that but it needs doing again. Cllr Crabtree will contact the contractor to attend again. | Cllrs Leeney and Crabtree  Cllr Crabtree |
|  | Correspondence – The following correspondence was noted:   1. The Derbyshire County Council (Public Footpath No. 7 (part) – Parish of Shirley) Public Path Diversion Order 2023 2. Pothole repair suggestion from resident 3. Temporary 30 mph on A52 Shirley Common for Cyclic Maintenance 8th July between 09:30 and 15:00 4. Road Closed - Hall Lane Shirley for STW pipe repair 8th July to 9th July 2024 5. DDDC- Snow warden query – the Clerk has notified them that they are signed up to the DCC scheme 6. DCC - Flood warden workshops – 13th June 2024 7. DDDC - The Local plan review– Cllr Leeney will review the changes to the Local Plan and report back. | Noted  Clerk  Cllr Leeney |
|  | To approve the dates of meetings for the year 2024/25  It was **RESOLVED** to hold meetings on the following dates:   * Monday 2nd September 2024 * Monday 2nd December 2024 * Monday 3rd March 2025 * Monday 19th May 2025 (Annual Parish, Annual Parish Council and Ordinary Meetings) | Approved |

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Community Space at St Michael’s Church, Church Lane, Shirley, Ashbourne DE6 3AS. - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

* Monday 2nd September 2024
* Monday 2nd December 2024
* Monday 3rd March 2025
* Monday 19th May 2025 (Annual Parish, Annual Parish Council and Ordinary Meetings)