

Minutes of the Ordinary Meeting Held at St Michael's Church, Shirley,

Monday 11th March 2019

Attending

Councillors: Alvin Baker, Ian Crabtree, Tony Taylor, Hugh Tyler (Chair), Sue Walker
Also: Sian Bacon (Parish Clerk), Cllr Steve Bull (DCC) and 7 Parishioners.

19/01 CCTV Notice

The Chair opened the meeting by reading the legal notice relating to the CCTV cameras within the Church premises, including community space, which had been installed for safeguarding purposes.

19/02 Apologies for Absence

There were no apologies for absence. Cllr Bull (DCC) indicated he had an appointment which meant he would be unable to stay to the end of the meeting.

19/03 Public Participation

A parishioner raised that there was an increasing amount of dog mess being left around the village and it was observed by the councillors that over the past 6 months the situation had been getting worse. Cllr Taylor suggested getting notices from the District Council to put up and the Clerk will organise this. The security camera and notice on the playing field seem to have stopped the issue there.

The parish council elections were raised by another parishioner and it was requested that the council, in addition to the website and noticeboards, post leaflets through everyone in the villages doors to notify the residents. It was agreed later in the meeting to issue a leaflet with information about the elections and other issues raised in the meeting.

19/04 Declarations of Member's Interests

There were no declarations given.

19/05 Approval of Minutes for the Meeting held Monday 10th December 2018

It was **RESOLVED** to approve the minutes of the meeting held on Monday 10th December 2018 as a true record and the minutes were signed by the Chair.

19/06 Matters Arising from the Previous Meeting

18/56 - The issue of the drains was raised and it was noted that so far nothing has been done Cllr Bull noted that he had told the clerk to report the issue to himself and that if she did this, he would get it done much more quickly than her reporting it by the online system. The Clerk agreed to report the issue to Cllr Bull and not the online

system and requested the councillors give locations with references to the gully map so it could be a more accurate report.

The Council issued it's thanks to Cllr Steve Bull for the cheque of £250 towards the defibrillator costs.

19/07 Approval of Internal Auditor

It was **RESOLVED** to accept Mr John Marriott from J S Marriott & Co Accountants as the Internal Auditor for 2018/19 under the same terms as the previous year.

19/08 Number Club – Funding

Cllr Tyler raised the idea of a 100 Number Club to help finance the Community Space. He has seen it used before in Brassington which raised about £450 a year. 100 tickets are sold with a small prize per month and bigger prizes at Christmas and perhaps another occasions. It was noted that it was technically gambling and that it would require checking of the rules and regulations, this would mean that it couldn't be done in the church. SS&SA will raise it at their meeting to see if they could perhaps do something with it though raising money for the Community Space may be an issue as the SS&SA are associated with the Playing Field. Potentially it was noted that it could be set up on behalf of the council and perhaps even done over the internet with Mr Leeney's assistance.

19/09 Approval of the Asset Register

It was **RESOLVED** to approve the Asset Register presented by the Clerk as a true statement of the council's assets and it was signed by the Chair.

19/10 Payment Authorisations

The following payments were authorized by the Council.

- I. Retrospective Authorisation – JRW Richardson – Burial Ground Maintenance - £1018
- II. Clerk's Wages – £180.16
- III. Clerk's Election Training - £7.50
- IV. W Ellis – Website Hosting and Maintenance - £150
- V. DALC – Subscription 2019/20 – £66.

19/11 Income to Note

The following income was noted:

- I. Grant for Defibrillator Costs – Cllr S Bull – Derbyshire County Council - £250
- II. Grant for Churchyard Wall Costs – Cllr A Shirley - Derbyshire Dales Local Project Fund - £250

III. Reimbursable expenditure – Derbyshire Dales District Council - £974

19/12 Parish Clerk's Report of Ongoing Matters

1. **Post Box** – The Clerk reported that she had sent over quotes and designs of post boxes and that it had been decided that a post box that attaches to the wall is the best option as opposed to a freestanding. Cllr Tyler reported that the Vicar had no objection to the plans but he needs to ask the vergier his opinion. After discussion it was agreed it should be located just inside the gate. The Cllrs will ask the house next door if they had any objections to the post going on the wall. It was further agreed that the post box should be large enough to post A4 envelopes in and with Shirley Parish Council written on it. The councillors would then be responsible for emptying it. The Clerk will look for sturdy post boxes with a lock to go on the wall once permission from the church and the householder have been granted.

Cllr Steve Bull departed for another meeting at this point.

2. **Tree Removal** – The Clerk reported that she had had a reminder from the District Council, that had since gone up on the notice board, that all residents must check they do not live in a conservation area or have a TPO on their trees. If they find they have either of these things then they must ask for permission to have works or removal of the tree done. The Clerk suggested that residents check with both the District and County Council's as both had processes for tree preservation.

19/13 Approval of Updated Model Standing Orders

It was **RESOLVED** to approve and accept the updated Model Standing Orders as presented by the Clerk and to display them on the website.

19/14 Approval of Updated Financial Regulations

It was **RESOLVED** to approve and accept the updated Financial Regulations as presented by the Clerk and to display them on the website.

19/15 Shirley Sports and Social Association Committee Update

The SS&SA reported that they have had a few more film nights since the last meeting. The football pitch is slightly changing its orientation to give the ground a rest. Cllr Tyler had sent information on a grant that will be discussed at the next SS&SA meeting.

19/16 Pot Holes Update

Cllr Tyler reported that the potholes on Wormsley Lane had gotten worse. Cllr Crabtree reported that some had been done over the past couple of weeks. Cllr Taylor reported potholes on Hall Lane. Cllr Crabtree will report the potholes to Cllr Bull to get them repaired.

19/17 Planning

There were no planning applications at the time of the meeting.

19/18 Churchyard Maintenance

1. **Wall** – Cllr Tyler reported that the college will be back in May to do the next part of the wall which is the section between the old cemetery and the new one. The wall has been partly taken down already. There has been £250 granted from the District Council's Local Projects Fund, that was recommended by Cllr Andrew Shirley, to partially cover the cost of bricks. 150 bricks have been sourced but the rest will not be ordered until the supervisor has approved the bricks and the style. Cllr Baker reported that he had been to a reconditioned bricks supplier and observed that the size as well as the colour requires checking carefully. The bricks can be delivered within a week if necessary. There has been a further deterioration since September. The Clerk noted that a report will need to be given to the District Council on the project as part of the grant conditions.

It was raised by Cllr Baker that a memorial had been put up in the old churchyard and it was unclear who should benefit from the income. The Clerk noted that the District Council was looking at the ownership of the areas of the churchyards as part of the health and safety issue and if the council is only responsible for the new churchyard then it may mean the income is not the councils. Cllr Taylor agreed that he did not believe that it was the councils as the old churchyard belongs to the church. It was agreed to wait until the District Council had completed their investigation into the issue to raise the matter with the church.

The health and safety issue of the hole running alongside the building at the edge of the churchyard was raised by Cllr Tyler and he reported that the church insurer was of the opinion that since the issue had been there for 30 or 40 years no measures needed to be taken. This corresponded with what the District Council had stated.

2. **Mowing Costs Review** – it was **RESOLVED** that the mowing will be done for the next year by Mr Richardson at the same cost as last year. Cllr Crabtree will forward the Clerk the quote stating this. The council also noted how good a job Mr Richardson had done and issued their thanks.

19/19 Bulb Planting Locations

The Council discussed locations on the verges around the village and organised for Mrs Leeney to look at where the bulbs were to be planted and have photos taken so the clerk may apply for the cultivation license. A number will then be given to the clerk so she can look for quotes for bulbs and the council can organise planting for the early autumn ready for Spring/ Summer 2020.

19/20 Elections – May 2nd 2019

Cllr Tyler reported that there was a session to take in election forms on the 22nd March at Ashbourne. The clerk noted that any candidates' forms can be handed in at Matlock until 4pm on the 3rd April. The Clerk however cannot assist any candidates with their forms. It was noted that the electoral roll numbers would be available from the District Council and the electoral roll can be requested by candidates but they must ensure they follow all data protection law in regards to storage and use. If more than 5 people stand for the council then an election will be run.

19/21 Community Space Rental Agreement

Cllr Tyler reported that the draft rental agreement had been circulated ready for the Community Space Meeting for the following evening and that it should be ready for the May meeting to be reviewed and approved.

19/22 Shirley Spring Clean – Litter Pick

Cllr Tyler had produced a draft flyer for the litter pick and it was agreed to alter the provisional date of Saturday 6th April to Sunday 7th April. The Clerk booked the Community Space from 9.15am to 1pm. There is an issue with McDonald's wrappers and other litter being thrown into the verges out of cars. The flyer will also incorporate a reminder about not leaving dog mess and the elections.

Cllr Taylor reported that the Neighbourhood Watch signs had come loose. Cllr Tyler had repaired one and will sort out the other one which has come off.

19/23 To Adopt the NALC Pay Scales 2019/20

It was **RESOLVED** to adopt the NALC recommended pay scale 19/20 for the Clerk beginning 1st April 2019. This alters the Clerk's pay point from SCP 20 to SCP 9 with an increase from £10.009 to £10.57 per hour.

19/24 Meeting Dates 2019/20

The meeting dates from May 2019 to May 2020 were agreed as follows:

Monday 13th May 2019
Monday 9th September 2019
Monday 9th December 2019
Monday 9th March 2020.

19/25 Correspondence

The Clerk reported that correspondence had been received from the following:

1. **Derbyshire Children's Holiday Centre** – requesting donations from the council – this was passed to the Community Space Coffee Shop for consideration.

2. **Calor Rural Community Project Fund** – a grants scheme for rural communities – this was passed to the SS&SA.
3. **BHIB Insurers** – with advice on ensuring the maintenance of trees to avoid accidents the Council or any other organisations in the village may be liable for – this was to be placed on the noticeboard.

The clerk raised that at the last meeting it was raised that an email list could be set up if people email her their email addresses. This would incorporate items checked beforehand by the Clerk and relating to the village only such as events and useful information. The Councillors were wary of bombarding people with unrelated information. A few residents gave their email addresses to try it out as a trial.

19/26 Date of the Next Meeting

The date of the next meeting is Monday 13th May 2019 with the Annual General Meeting followed by an ordinary meeting at 1930hrs

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The meeting closed at 9.05pm