

SHIRLEY PARISH COUNCIL

Clerk: Sian Bacon

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Minutes for the meeting held on Monday 5th June 2023 in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS.

Councillors present:	Sue Walker Tony Taylor Bill Leeney	Ian Crabtree (Chair) Angela Delaney	Apologies:	Cllr Steve Bull (DCC) Cllr Tony Morley (DDDC)
Others:	Mrs S Bacon (Clerk)	1 Parishioner		

PART 1 – NON CONFIDENTIAL ITEMS

23/55 The CCTV notice was read out by the Chair

*Report / Action
Required
Noted*

The Chair thanked Cllr Walker for her previous service as chair.

23/56 Cllr Bull (DCC) & Cllr Morley (DDDC) gave their apologies

Approved

23/57 Cllrs Taylor & Delaney declared an interest in the Community Space as the church wardens.

Noted

Cllr Walker & Cllr Leeney declared an interest in the SS&SA

23/58 Public Speaking

Neighbourhood Watch

Mrs D Leeney is creating a flyer about the neighbourhood watch and who its representatives are.

Representatives are all on a neighbourhood watch Whatsapp group now.

It was queried whether the Council will fund new signs at a cost of £33 as many signs gone.

It was **RESOLVED** to give £33 to the cost of signs

23/59 There were no items on the agenda to exclude members of the press and public in order to discuss the following item under the Public Bodies (Admission to Meetings Act 1960).

23/60 The Minutes of the Meeting held on 15th May 2023 were approved.

Approved

23/61 Co-option of a new Councillor

It was **RESOLVED** to co-opt Mr Bill Leeney to the Council. Mr Leeney signed the acceptance forms.

Approved

23/62 Matters Arising from the last meeting (non-decision making)

1. Speeding – No current reports. This item will be left on the agenda so incidents can be reported when they occur.

Noted

2. College students repairing the churchyard wall - The organiser has been to the churchyard and is going to report back to Cllr Delaney. Cllr Delaney has taken over the administration from Mr A Baker.

Cllr Delaney

3. Memorial Plaque for the Queen – Cllr Delaney has found different styles for the plaque. It was agreed to select the plaque without a picture. Cllr Delaney will organise this.

Cllr Delaney

4. Mowing – it was noted that the job done so far was poor. Cllr Crabtree will raise this with the contractor.

Cllr Crabtree

23/63 Annual Audit - to approve the Certificate of Exemption 2022/23 - It was **RESOLVED** to approve the Certificate of Exemption 2022/23 as presented. This will be sent to the external auditor and placed on the website and noticeboard.

Approved

23/64 Annual Audit - to approve the Annual Governance Statement 2022/23 - It was **RESOLVED** to approve the Annual Governance Statement 2022/23 as presented. This will be placed on the website and noticeboard.

Approved

23/65 Annual Audit - to approve the Accounting Statement 2022/23 - It was **RESOLVED** to approve the Annual Accounting Statement 2022/23 as presented. This will be placed on the website and noticeboard.

Approved

Chairman's Signature Date.....

- 23/66 Annual Audit - to note the internal audit report 2022/23 presented by the Clerk/RFO - the Clerk reported that the internal audit had shown all the internal controls were working. This will be placed on the website and noticeboard. Noted
- 23/67 To select and approve the Parish Council Insurance 2023/24 - it was **RESOLVED** to accept the quote of £244.35 from BHIB insurance Approved
- 23/68 Finance and Audit
- New expenditure to approve:
 - Clerk's wages – £173.70
 - HMRC PAYE – £43.20
 - J Marriott – Internal Audit 2022-23 Fee - £125.00
 - BHIB – Insurance - £244.35
 - DALC – Subscription 23/24 - £135.81
 - Clerk – Stamps & Paper - £12.74
 - Income to note
 - L Petts – Memorial stone - £77.00
- 23/69 Policy Reviews (Previously Circulated)
- It was **RESOLVED** to approve the four following policies as presented by the Clerk:
- Standing Orders Approved
 - Financial Regulations Approved
 - Risk Assessment 2023 Approved
 - Code of Conduct Approved
- 23/70 Correspondence – The following correspondence was noted: Noted
1. DDDC – Local Project fund opening
 2. DCC – Road Closure - Derby Lane Shirley for BT Pole Testing 29th June between 09:30 and 15:30
 3. Shirley 30MPH Speed Limit Consultation – it was noted that Cllr Crabtree is not in favour of the signs due to the rural location. However, the full council is pleased about the introduction of the speed limit. The Clerk will respond that the council support the introduction of a speed limit but would like to see the signs sensitively placed. Clerk

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS. - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- Monday 11th September 2023 – Ordinary Meeting
- Monday 13th November 2023 – Ordinary Meeting
- Monday 4th March 2024 – Ordinary Meeting
- Monday 13th May 2024 – Annual Parish Meeting, Annual Parish Council Meeting followed by an Ordinary Meeting.