

10th January 2023

Dear Councillor,

You are summoned to attend the Shirley Parish Council meeting on **Monday 6th March 2023 after the Annual Parish Meeting and Annual Parish Council Meeting at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

	<i>Report / Action Required</i>
1. CCTV Notification	To note
2. Apologies for absence	To approve
3. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note: a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. b) make representations and then leave the meeting prior to any consideration or determination of the item) c) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.	To note
4. Public speaking a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. b) If the Police Liaison Officer, a County Council, or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.	To note and action
5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded	
6. To approve the Minutes of the Meetings held on 16 th January 2023	To approve
7. Matters Arising from the previous meeting (non-decision making) <ul style="list-style-type: none">• Speeding• Minutes• Queen's memorial tree update	To note
8. Community Space Rent Update	To note
9. Burial Ground Review of Fees	To approve
10. Finance and Audit <ul style="list-style-type: none">• Approval of Internal Auditor• Risk assessment 2023• Asset Register 2023• Jubilee Accounts• New expenditure to approve:<ul style="list-style-type: none">- S Bacon – Clerk's wages (Jan-March 23) – TBC- HMRC – PAYE – TBC- S Bacon – ICO Fee - £40• Income to note<ul style="list-style-type: none">- Burial Income - £120.00	To approve To approve To approve To approve To approve
11. Parish Clerk's Ongoing Matters <ul style="list-style-type: none">• Storage Equipment for the College students• Drains and Hedges	To approve To discuss

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| 12. Pot Holes – Cllr Crabtree | To note |
| 13. Planning Applications | To discuss |
| New: | |
| • Derbyshire Dales – None | |
| • Derbyshire County Council – None | |
| Existing: | |
| • Derbyshire Dales – None | |
| • Derbyshire County Council – None | |
| 14. Churchyard Maintenance | To discuss |
| • Wall repairs | |
| • Mowing | |
| 15. SS&SA Update | To note |
| 16. Neighbourhood Watch Update | To note |
| 17. Saracens Head - Asset of Community Value | To approve |
| 18. Creating Hedgehog Highways | To discuss |
| 19. Correspondence | To discuss and action |
| 1. Letter from Resident regarding planning application 23/00030/CLEUD | |
| 2. Voter ID Posters | |

DATES OF FUTURE MEETINGS - All meetings to be held at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS. - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND:

- Monday 6th March 2023
- Monday 15th May 2023 – Annual Parish Meeting, Annual Parish Council Meeting followed by an Ordinary Meeting