

To: The Members of Shirley Parish Council

You are summoned to the Annual General Meeting of Shirley Parish Council, followed by an Ordinary Meeting, to be held in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS on Monday 13<sup>th</sup> May 2019 at 7.30pm.



Sian Bacon  
Parish Clerk

7<sup>th</sup> May 2019

## **Annual General Meeting Agenda**

AGM19/01 CCTV Notification

AGM19/02 Apologies for absence

AGM19/03 Approval of Minutes of the Annual General Meeting held on 21<sup>st</sup> May 2018

AGM19/04 General & Burial Accounts for the year ending 31 March 2019 to be circulated for approval

AGM19/05 Report from the Chair for the year ended 31st March 2019

AGM19/06 Election of Officers

1. Chair
2. Vice Chair

## **Ordinary Meeting Agenda**

19/27 Apologies for absence

19/28 Public participation

19/28 Declarations of Member's interests

19/30 Approval of Minutes of 11<sup>th</sup> March 2019

19/31 Matters Arising

19/32 To note the dates of the Public Rights and Publication of the Annual Governance and Accountability Return.

19/33 Annual Audit to approve the Annual Governance Statement 2018/19

19/34 Annual Audit to approve the Accounting Statement 2018/19

19/35 Annual Audit to note the internal audit report presented by the Clerk/RFO

19/36 To select and approve the Parish Council Insurance 2019/20

Shirley Parish Council AGM & Ordinary Meeting Agenda  
Monday 13<sup>th</sup> May 2019  
Sian Bacon

## 19/37 Authorise payments

- I. J.S. Marriott & Co – Internal Audit Fee - £125
- II. Eon – Electricity for Telephone Box Defibrillator - TBC
- III. Parish Council Insurance - TBC
- IV. Information Commissioner’s Office - GDPR Fee - £40
- V. JW Richardson – Mowing costs of £509.00 to be paid by cheque in June
- VI. Miss S Bacon - Clerk’s Wages - £126.84
- VII. Shirley PCC – Community Space Rent for April 2019 - £555.00
- VIII. Bricks for the Churchyard wall - TBC

## 19/38 To approve paying for Community Space Rent monthly.

## 19/39 Income to Note

- I. DDDC – Parish Council Precept – £6281.00

## 19/40 Parish Clerk’s Report of Ongoing Matters

1. Parish Council emailing list update
2. Drains – all problem drains have been cleared apart from the one outside Sunny Bank which requires a camera insertion to find the blockages.
3. Cultivation License – Submitted with thanks to Mrs Leeney for her assistance.
4. Post box

## 19/41 Shirley Sports & Social Association Committee Update given by the Clerk

## 19/42 Pot holes

## 19/43 Planning (*If any*)

1. Planning application 19/00336/FUL – Proposed extension to agricultural storage building – Agricultural Shed Adj. Bridge Cottage Shirley Common Shirley Derbyshire. – Comments made to the DDDC of No Objection
2. Tree Works Application T/19/00080/TCA - Removal of 1no. conifer tree in rear garden at The Old School Church Lane Shirley Derbyshire DE6 3AS

## 19/44 Neighbourhood Watch Update

## 19/45 Churchyard Maintenance

## 19/46 Date of next meeting Monday 9<sup>th</sup> September 2019 ordinary meeting at

1930hrs